



PARENT TEACHER ORGANIZATION

Quarterly Meeting Minutes

November 6, 2025 at 7 p.m. via Zoom

Attendance: Francesca Sieloff (president), Keylin Henriquez (vice president), Kate Fellin (secretary), and Aerica Williams (principal), Laura Rutledge, Ashley Lamper, Michelle Baldwin, Madeline Ro, Keylin Henriquez, Jennifer Roach, Tara Wallace, Lora Zilka, Grace Riley, Chika Kafubula, Kelly Machovec, Christina Bulaski, Christen Hovan, Sneha Subedee, Tanvi, Jennifer Diehl, Casey Stewart, Brian Chwojdak, Paola Solares

Call to Order 7:00 p.m.

I. President's Welcome and Report

- A. Minutes read from last meeting and approved
- B. Recap of Fall Events
 1. Fall Family Fun Night
 2. Costume Dance Party
 3. Breakfast for teachers
 4. Spirit Nights and Spiritwear -
 - a) A lot of people using the new site
 - b) Any feedback?
 5. Student Enrichment Programs
 - a) A little confusion with so many people being in the musical and with registration, so this is being worked on
 - b) Any feedback is appreciated
 6. Read-A-Thon
- C. Thank you, volunteers and sponsors!
 1. There will be a banner put up in the school to show appreciation for the sponsors
 2. Some of them are small, local businesses owned by families at our school
 3. Volunteers have helped so much with our events
 4. Sorry if we missed anyone!

II. Upcoming Events

- A. Holiday Shop
 1. Chance for kids to buy presents for family and friends for under \$5 each
 2. December 8-9 (4-6:30pm) and December 10 (4-8pm)
 3. Hall of Champions volunteer opportunity
 4. Coincides with book fair, art showcase, and holiday concert



5. We will be running the shop ourselves which is more work for us but will give us more profit
 6. May limit prices to \$5 and under
- B. Spirit Nights
1. Red Robin on November 12th all day
 - a) You can order online and pick up an order; there are instructions on the flier
 2. Panera on December 11th from 4-8pm
- C. Hospitality
1. National School Psychology Week
 - a) Flowers and gift card for school psychologist
 2. World Kindness Week
 - a) Pizza lunch for teachers from Paisano's
 3. Hot Chocolate Bar for teachers - December
 4. Restock Teacher Supply - January
 - a) Thanks to Target for helping us do this!
 - b) Let us know what you need!
 - c) Teachers, also remember that you get \$100 reimbursement for supplies!

III. Other Fundraising

A. Read-a-Thon

1. Total Donations \$10,385 (as of 7am Nov. 6)
2. Total Minutes Read 36,717
3. Timing was tricky this year with holidays, school events, and other communications from teachers
 - a) Grace shared that a lot of families were affected by the government furlough
 - b) Kids are able to register and log minutes without donating money
 - c) Communicate this more next year (that they can register and log minutes without donating money; they can earn pajama day this way)
4. Only 178 students actively participating this year
5. PTO will receive about \$7,000 in final donations
6. Prizes
 - a) Top class will receive a pizza party
 - b) Other classes will receive a visit from Champ
 - c) Individual winners for most minutes logged and most funds raised
 - d) Winners announced next week
7. Tomorrow is the last day!
8. Board at school shows how many minutes were read
9. Kids get excited about logging the minutes they read

B. Nothing Bundt Cakes Thanksgiving Sale

1. 8 cake options including gluten free and dairy free



2. Orders placed by November 14 will be available for pick up Monday, November 24th or Tuesday, November 25th at Cedar Point or at their Gainesville store
3. We will coordinate with parents about how they want to pick up the cakes to make it as easy as possible

IV. Spirit Wear

- A. Holiday sale 20% off sitewide November 3 - December 10
- B. Guaranteed delivery by December 23rd
- C. Friday 11/7 flash sale 40% off hats and caps
- D. Look for other flash sales!
- E. Personalization available

V. Student Enrichment Programs

- A. Winter offerings:
 1. Art Academy
 - a) Mondays February 2 - March 16
 - b) Grades K-5
 2. Chess Club
 - a) Tuesdays January 20 - March 10
 - b) Grades 1-5
 3. Spirit Squad
 - a) Wednesdays January 21 - March 11
 - b) Grade K-5
 4. Galactic Adventures
 - a) Wednesdays January 21 - March 11
 - b) Grades K-5
 5. Lego Engineering
 - a) Thursdays February 12 - March 19
 - b) Grades K-2 and 3-5
 6. Enrollment for these programs has started/coming this week
- B. Spring sessions will also be available

VI. Treasurer's Report

- A. Starting budget \$16,924
- B. End of October total \$16,610
- C. Key contributions
 1. Memberships \$700 above
 2. Business sponsorships \$1,213 above
 3. Spirit nights \$2,451 (almost at budget)
 4. Merchandise \$1,216 (over halfway to budget)
- D. Net fiscal efficiency
 1. Events - net gain \$250
 - a) Family fun night - net loss \$815
 - b) Costume dance party - net gain \$1,065



2. Other
 - a) Teacher reimbursement - \$2,700 remaining
 - b) Scholastic news - \$1,600 under budget
 - c) Spirit nights - expected to exceed budget

VII. 2025-26 School Gifts

- A. Planned Gift (Read-a-Thon)
 1. \$6,000 earmarked for book vending machine
- B. Membership Vote
 1. \$1,700 for unplanned gifts (reallocation of budget)
 2. \$600 for hydroponic tank (supporting science lab)
 3. \$1,100 for new drama lighting support (half of total cost)
- C. Members given a chance to oppose votes. No one opposed.

VIII. **Administrator's Report - America Williams**

- A. Mrs. Crawford, Assistant Principal, is out on leave through December 1st
 1. Staff is collecting items for a care basket to be delivered for her
 2. Basket will be placed in office on Monday
- B. 1st Grade Staffing Update
 1. Based on September 30th enrollment, were within budget guidelines (not able to hire additional 1st grade teacher)
 2. Did need to hire additional staff:
 - a) Part-time ESOL teacher
 - b) School counselor one day a week
 3. Full day teaching assistant for 1st grade shared across first grade
 4. Communication was shared with 1st grade families and staff today
 5. The TA will pull students into room 117 to provide additional small group instruction, grade assignments, etc. as needed. They cannot deliver the Tier 1 initial content because they are not certified teachers. They will work under the direction of the first grade team. Has offered this position already to someone, and has another person
 6. If the enrollment increases in the future and classes go above 28 student maximum, things will change
- C. Thank you, PTO!
 1. Astounded by the Family Fun Night participation
 - a) Everyone feels welcome and part of the school
 - b) It took a lot of work to plan the event and reschedule the event and it was appreciated
 2. Thank you to the staff appreciation things provided by the PTO

IX. **New Business and/or Teacher Proposals**

- A. Casey Stewart asked about power lines being placed near school
 1. Principal and PTO cannot take a stance on this
 2. Individuals can contact school board
- B. If you have feedback about how we can help or what you find impactful, reach out to us when you see us around the school or email us.



X. Next meeting February 5th at 7 p.m. (virtual)

Meeting adjourned at 8:04 p.m.