



## Quarterly Meeting Agenda

February 5, 2026 at 7 p.m. via Zoom

**Attendance:** Francesca Sieloff (president), Keylin Henriquez (vice president), Kate Fellin (secretary), Paola Solares (Business Sponsorship coordinator), Tara Wallace (Spirit Night Coordinator), Laura Crawford (assistant principal), Grace Riley (parent liaison), Melissa Boyle, Susan Oliver, Nicole Martin, Sheri D'Amato, Lora Zilka, Mrs. Kiernan, Jennifer Roach, Kelly Machovec, Casey Stewart, Tanya Newland-Senior

### Call to Order 7:03 p.m.

#### I. President's Welcome and Report

- A. Approve minutes from last meeting
- B. Recap of Events
  1. Holiday Shoppe
  2. Hot Cocoa bar for teachers
  3. Learning and development support
  4. Spirit Nights
  5. Student Enrichment Programs
- C. Board Openings '26-'27
  1. Treasurer
  2. Spirit Nights Coordinator
  3. After school clubs coordinator
  4. Other support roles

#### II. Upcoming Events

- A. Spirit Nights
  1. Chipotle Feb. 10 from 4-8pm
  2. MOD Pizza Mar. 10 all day
- B. Bingo Friday, May 1st 5-8pm
- C. Re-stock teachers supplies February (tissues, markers, etc.)
  1. Teachers, please let us know if you need anything!
  2. **Teachers, also remember that we will reimburse you for \$100! Reach out to us if you have any questions about how to do this or if you would like us to purchase something for you!**
- D. National School Counseling Week - treats for them tomorrow

- E. Valentine's Cookies for Teachers - February 11
- F. St. Patrick's Day Candy Bar - March 17

### **III. Spirit Wear**

- A. 20% off sitewide everyday
- B. This is the first year that spirit wear can be purchased all year
- C. St. Patrick's shirts available

### **IV. Student Enrichment Programs**

- A. Winter offerings are underway; most are at or close to capacity
- B. Spring sessions will be available for registration in March
  - 1. Science Fun and Games
    - a) Mondays from April 13-March 18 (6 weeks)
    - b) Grades K-5
  - 2. Chess Club
    - a) Tuesdays from April 7-May 26 (8 weeks)
    - b) Grades 1-5
  - 3. Green Thumb Club (learning all about nature)
    - a) Wednesdays from April 15-May 20 (8 weeks)
    - b) Grades K-2
  - 4. Broadway Club (Mrs. Baldwin leads; starts after musical is over)
    - a) Thursdays from April 23-May 28 (6 weeks)
    - b) Grades 3-5

### **V. Treasurer's Report**

- A. Starting budget: \$16,924; end of January total: \$24,842.81
- B. Income exceeded budget in:
  - 1. Membership (\$700 above budget)
  - 2. Business sponsorships (\$1,213 above)
  - 3. Spirit nights (\$640 above)
  - 4. Read-a-thon (\$2,277 above)
- C. Contributed \$1100 to drama club lighting

### **VI. 2025-26 School Gift**

- A. Book Vending Machine
  - 1. Cost: \$7045
  - 2. Includes custom artwork, 100 tokens, 2 year warranty
  - 3. Machine will be located in main hallway by auxiliary gym
  - 4. Library will use funds from Scholastic book fair to purchase books
  - 5. Librarians will also restock machine, choose students to receive books
    - a) Students will be chosen using purple paw behavior system
- B. Membership Vote - Approved!!

### **VII. Administrator's Report - Mrs. Crawford**

- A. New positions filled
  - a. 1st Grade teacher assistant
  - b. EL teacher
  - c. Counselor
- B. Audit
  - a. PWCS will be auditing school in March

**VIII. New Business and/or Teacher Proposals**

- A. Headphones and iPad cases need replacing
  - 1. Mrs. Roach (3rd grade) said that headphones stop working constantly
  - 2. This is especially a high need with SOL's coming up
    - a) There are students with "read-aloud" accommodations that need to use them for testing
  - 3. They had talked with the IT person at CPES about getting replacements; not sure if they have been ordered; need to coordinate him
  - 4. Other grade level teachers agreed that this was a need for them
  - 5. Mrs. Crawford said that they talked to students about how to treat headphones at an assembly recently
  - 6. If there are specific headphones that are requested, please provide a link
  - 7. May be able to work with a company as a business partnership now or in future years
  - 8. Cases are also needing to be replaced
    - a) Broken cases prevent iPads from charging
    - b) This was also brought to IT person's attention, not sure if any have been ordered; need to coordinate with school
    - c) Mrs. Boyle said new cases are priority over headphones for fifth grade

**IX. Next meeting May 7th at 7 p.m. in CPES Library**

**Meeting adjourned at 7:31 p.m.**